



Commonwealth of Pennsylvania
Pennsylvania Historical and Museum Commission
Bureau for Historic Preservation
Commonwealth Keystone Building, 2nd Floor
400 North Street
Harrisburg, PA 17120-0093
www.phmc.state.pa.us

Greetings,

The Pennsylvania Historical & Museum Commission maintains the inventory of historic and prehistoric properties for the Commonwealth. Our office uses the Pennsylvania Historic Resource Survey Form (enclosed) to collect descriptive and historical information for historic buildings and districts in Pennsylvania. The information collected from the form is incorporated into the Commonwealth inventory which is used by public agencies for planning projects (local, state, and federal) that may affect Pennsylvania's historic environment.

The Historic Resource Survey Form is also used to initiate a request to nominate a Pennsylvania property (or properties in the case of a district) to the National Register of Historic Places. We will review your completed form and inform you in writing of the property's National Register eligibility and the next step in the nomination process.

Please complete the form using the attached instructions and return it to our office. If you have any questions concerning the form or the instructions, do not hesitate to call the Division of Preservation Services for assistance at (717) 783-8946.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan G. Deibler".

Dan G. Deibler, Chief
Division of Preservation Services

Pennsylvania: State Level Recordation

A. Building Description and History:

The applicant must submit a completed Pennsylvania Historic Resource Form including a description and history of the building. The date of construction and historic uses of the building should be documented by reference to historic maps, deeds or other appropriate sources listed in the Bureau for Historic Preservation Biographical References.

B. Photography:

Photographs must show all exterior elevations of the buildings as well as any significant interior features. Photographs should be labeled in pencil with the name and address (including county) of the property, date and view shown in the photograph (i.e. east elevation). Photographs must be taken with 35mm or larger format cameras with black and white print film. Prints may be 3 1/2" X 5" or larger. Negatives must be housed in polypropelene sleeves, labeled with the same information as the photographs, and submitted to PHMC/Bureau for Historic Preservation.

C. Map Location:

Submit a U.S.G.S. quadrangle, 7.5 minute map showing the outline of the property associated with the buildings. A site map must also be submitted with includes the property boundaries and the location of the buildings outlining the walls at ground level (building's footprint), noting the dimensions and indicating porches with dashed lines.